



Let's plan a party for: _____ **on:** _____ **from:** _____

Each party always includes: Gummy bears, all beef "Little Smokies" sausage and cheese picks, chicken nuggets and tater tots. Dietary restrictions can usually be accommodated but must be disclosed at least **one week** before your party.

- Fruit Cups
- Relish Cup

Tea Sandwiches: (please make **one** choice for your group)

- PB&J
- All jelly
- All peanut butter
- Grilled cheese

Individual teapots:

- Herbal Tea
- Apple Juice
- Pink Lemonade
- Chocolate Milk

Cupcakes

- Confetti
- Vanilla
- Chocolate

Frosting Color: _____

- Gluten Free/Vegan/Vegetarian \$25

Final Head Count: _____

Expected Amount of Adults/Parents: _____

DO NOT INCLUDE PARENTS OR ADULTS IN FINAL HEADCOUNT, IF LARGE AMOUNT PLEASE WRITE THEM IN ON THE LINE ABOVE.

**EXTRA PARTY ITEMS TO COMPLETE YOUR PRINCESS TEA EXPERIENCE:
(Must be ordered the Wednesday before your party)**

<input type="checkbox"/> Balloon Bouquet- (6 Mylar birthday balloons) \$15.00	
<input type="checkbox"/> Authentic “Fancy Nancy” Activity and coloring books- \$5.00 each	
<input type="checkbox"/> Royal Goody Bags (boy or girl) \$4.00 each (a fun variety of stickers, jewelry, candy, lip balm, bubbles, pencils, temporary tattoos, small toys, rings etc. in a decorative	

Please Check to Order

How many?

<input type="checkbox"/> Appetizer trays with grilled artisan bread include 4 fruit and cheese and 4 veggie and cheese mini kabobs on each. \$8.00 and feeds about	
<input type="checkbox"/> Self-serve sandwich trays include deli turkey, ham, lettuce, tomatoes, onion, cheese, mustard and mayo with bakery rolls. Served with fresh fruit garnish and kettle style chips. \$5.00 per person.	
<input type="checkbox"/> Adult cupcakes are \$1.00 each.	

Self-serve coffee, tea, ice water and sweets are provided at no charge for adults.

~The Fine Print: please read carefully~

PLEASE NOTE- THE MILWAUKIE LOCATION IS NO LONGER OPEN. WE ARE LOCATED AT 1114 MOLALLA AVENUE IN OREGON CITY. IT WOULD BE APPRECIATED IF YOU WOULD REMIND YOUR GUESTS- THE CORRECT ADDRESS IS ON THE INVITATION. Thank you!

It is suggested that you mail out your invitations no later than 2 weeks in advance (earlier for out-of-towners) If there are any menu items you need modified please give us as much notice as possible. We can usually accommodate gluten free, vegetarian, vegan, nut/sugar/dairy/egg free, diets but do not always have these items in stock. There may be a small surcharge for items we do not have available in inventory. For severe allergies, the child's parent may wish to pack their lunch as we do prepare all of our dishes in a commercial kitchen where there has been nuts, dairy, gluten, meats and eggs and cross contamination is not guaranteed. A \$100.00 deposit is required to secure **ALL** reservations. You may change your event date or time free of charge the first time. (Subject to availability) Additional changes result in a \$25.00 rescheduling fee. All cancellations will retain a cancellation fee of \$25.00. Cancellations made less than 30 days before your event may result in the loss of your entire deposit unless you reschedule. **PLEASE CONFIRM YOUR FINAL HEADCOUNT AS THIS IS THE NUMBER YOU WILL BE EXPECTED TO PAY FOR.** Most people will RSVP, however- it is now suggested that you contact people the week before if you have not heard from them by your RSVP cut-off date. We have made a revision to our invites that states the importance of the confirmation. Should you not respond to us with your choices by the Thursday cut off- we will revert to our most popular menu: PB&J tea sandwiches, chicken nuggets and tots, fruit cups, confetti cupcakes with pink frosting and pink lemonade for 10 guests. We frequently have multiple events on weekends and purchase perishables on a weekly basis. It is imperative to have your information in order to provide our very best service. It is also requested that your guests arrive in a timely manner. We realize this is not always within your control but feel we must let you know that while latecomers will still be welcomed, they may not be able to receive all aspects of the party due to time constraints and staff availability. **Last minute unplanned guests may incur a \$25.00 surcharge if the party is underway for 20 minutes or more.** Each party is scheduled for 2 full hours. We cannot run over if guests are late as we frequently have multiple events the same day and must allow adequate time for cleanup and setup. THANK YOU for choosing to celebrate with us!

We make arrangements for each party and staff according to the information you provide.

THERE ARE NO CHANGES ALLOWED AFTER THE WEDNESDAY BEFORE YOUR PARTY.